

**COORDINATOR'S MEETING  
OCTOBER 27, 2016  
RECAP**

**NEW SYSTEM IMPLEMENTATION – January 1, 2017**

To responders, there will be no visible change. There will be no additional work for coordinators.

**MASTER ALERT DATABASE**

By December 31, 2016, there will be a database of all the AED Communities with street names and house numbers. The accuracy of this database will have been verified by each community's coordinator.

**CARDIAC ARREST ALERTS**

For AED Communities in the system prior to January 1, 2017, there will be parallel alerting between 911 Dispatch and ReadyAlert for the near future. There will be two cardiac arrest alerts sent to responders.

The alert from ReadyAlert will look like: **CARDIAC ARREST [street address]**

New AED Communities starting in 2017 will receive only one cardiac arrest alert from ReadyAlert.

**SCHEDULED BI-MONTHLY & MONTHLY TEST**

Testing will come from ReadyAlert. Groups will maintain their current frequency, but the days may change.

Beginning in January, 2017, the testing schedule is as follows:

Groups now being tested every 14 days (bi-monthly), will continue receiving a test alert every 14 days in the morning starting on **Monday, January 2nd, 2017**.

Groups now being tested once a month, will receive a test alert in the morning on the **1st Wednesday of each month** starting January 4, 2017.

ReadyAlert will email out by the second week of November a testing schedule for all AED Communities that will go into effect January 1, 2017.

If an AED Community would like to change from bi-monthly to monthly or vice-versa, just email Larry and he will make the scheduling change.

**CARDIAC ARREST DRILL**

Twice a year a cardiac arrest test alert will be sent to all AED Communities using the coordinator's address. The alert will **NOT** say "test." The alert will include the words CARDIAC ARREST and the coordinator's address.

ReadyAlert will notify coordinators one month prior to the date of the test. An AED Community may opt-out from the drill by sending an email to Larry at ReadyAlert at least one week prior.

**IMPROVED READYALERT ACCOUNT INFORMATION**

When you access your ReadyAlert account, you can now see pertinent information located in the group's header . . . total number of responders, how many are suspended (red), how many responder households (paid) and the renewal month of your group.

**CPR TRAINING MANNEQUIN**

Lt. Longacre found an inexpensive training product that will allow each community to re-train their responders in CPR. He will provide additional information.